

Sweetwater Ranch Homeowners Association, Inc.
Post Membership Board Meeting Minutes
January 28, 2023

Call to Order:

The meeting was called to order by Wes Jackson at 12:33 following the 2023 Annual Meeting.

Roll Call:

Wes Jackson, Victor Delgado, Cathy Reed, Mike Lawhorn, Jaime Pulaski and Mary Wright were present.

Reading of Minutes:

The reading of the October 18, 2022 and December 20, 2022 board minutes was waived by a motion made by Wes Jackson and Mike Lawhorn seconded. The motion passed.

Election of Board Members/Officers:

During the Annual Meeting, Cathy Reed volunteered to serve as the Treasurer and Jaime Pulaski volunteered to serve as the Member-at-Large.

Mary Wright clarified that she volunteered to complete LaShay Williams' term through 2023, but she agreed to stay on as Secretary with the new Treasurer through 2024.

Wes Jackson made a motion to vote Cathy Reed in as the Treasurer, and all voted aye.

Wes Jackson made another motion to vote Jaime Pulaski in as Member-at-Large, and all voted aye.

Board for 2023-2024

Wes Jackson – President

Victor Delgado – Vice President

Cathy Reed – Treasurer

Mary Wright – Secretary

Mike Lawhorn – Member-at-Large

Jaime Pulaski – Member-at-Large

These positions will run until the following dates:

President – December 31, 2023

Vice-President – December 31, 2023

Treasurer – December 31, 2024

Secretary – December 31, 2024

Member-at-Large – December 31, 2023

Member-at-Large – December 31, 2024

Approve 2023 Budget:

Wes Jackson made a motion to approve the 2023 budget. Victor Delgado seconded the motion. Motion passed.

Call to Adjourn:

Mike Lawhorn made a motion to adjourn the meeting and it was seconded by Jaime. The meeting was formally adjourned at 12:35.

In post meeting discussion, Cathy Reed asked about contacting Dana Ousley regarding the Treasurer responsibilities. Mary Wright stated that she had all of the Treasurer's files and that Dana could be in Florida for as long as 2 months. Mary also mentioned that the books need to be audited and that Cathy could do the audit on the 2022 books to get acclimated to her new position, or she could do the audit.

Mary and Cathy agreed to meet to go over the treasurer's records, and Mary will perform the 2022 audit as required by the ByLaws. Cathy will contact Dana if she has further questions.

Victor clarified that according to the ByLaws, Dana should transfer her responsibilities over to Cathy at the next Board meeting. While Dana is out-of-state, we agreed she could call in to the next Board meeting to formally transfer her responsibilities.

Mary Wright noted that we also have two other issues. We do not have a signatory for the bank account and we do not have anyone with the code to open the mailbox. With Dana unavailable, we need to contact Barbara Long as she is still a signatory and she has the mailbox code. Cathy commented that we need to go to Chase Bank. Mary noted that Dana said she could fill out paperwork at a Chase branch in Florida and a transfer could take place.

Wes stated that Barbara is available and she could help out as well. Mary noted that there could be dues sitting in the mailbox now, there is over \$12 thousand in dues outstanding. While LaShay was secretary after Barbara, it appears some items did not get taken care of, so Barbara is still a signatory and she has the mailbox code. Wes agreed to coordinate with Barbara and Mary also agreed to work with Wes on getting everything coordinated.